

Chapter 3: Parts of a computer

II. Answer the following.

1. What are the four main parts of a computer?

- Monitor
- CPU Cabinet
- Keyboard
- Mouse

2. List two uses of a mouse?

A Mouse is used to point things on the computer and also used to draw pictures on the computer.

3. Mention two computer devices which are used to listen to record sound.

Speaker and headphones are used to listen to record sound.

4. Name two computer devices which are used to store information permanently.

CDs and DVDs are devices used to store information permanently.

5. Which computer device is used to take a copy of data on paper?

Printer is used to take a copy of data on paper.

Worksheet 1

I. Match the following.

Answer:

1. Central Processing Unit
2. Uninterrupted Power Supply.
3. Compact Disk
4. Digital Video Disks
5. Visual Display Unit

II. Choose the correct answer.

1. CPU
2. Monitor
3. Mouse
4. Keyboard

Chapter 4: Starting and shutting down a computer

II. Answer the following.

1. How do we start a computer?

Switch on:

Power supply → UPS → CPU cabinet → Monitor → Desktop.

2. How does the computer get damaged?

The computer gets damaged if compute is not switched ON and OFF in a proper manner.

3. How to shut down a computer?

Step 1: Click on Start button.

Step 2: Click on shutdown button, wait until black screen appears.

Step3: Switch off monitor.

Step4: Switch off the UPS.

Step5: Switch off the power supply.

4. What is known as icons?

The small pictures on the desktop are known as Icons.

5. What is desktop?

The desktop is the final screen that appears after the computer is switched ON.

Worksheet 1

Match the pictures with the steps of turning ON the computer.

Answer:

F) Turn on the electric power switch

D) Turn on UPS

A) Turn on CPU

C) Turn on Monitor

B) Lock screen appears

E) Desktop screen appears